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REPTS. 3  
INTR WALK  
Summary  
Rpt

Executive Assistant to DCI Document No. 018 22 March 1954

Director of Training

Weekly Summary Report

NO CHANGE in Class. ☐  
☐ DECLASSIFIED  
Class. CONFIDENTIAL IN S (C)  
Auth: DDA REG. 77/1763  
Date: 27/01/78 By: 008

1. At the request of Chief, Near East and Africa Division, a representative of the Office of Training departed on 15 March for the Middle East. This representative will conduct a three-week course on Communist Party clandestine activities for the members of the [REDACTED]

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2. Based upon a study of movie films of snatch pick-up tests and water-drop tests conducted at [REDACTED] in February, further testing is planned at the earliest opportunity. A survey of facilities available at [REDACTED] for conducting [REDACTED] was made on 9 March by a TSS representative.

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3. Principal staffs and divisions of DE/P have given this Office full support in arranging for Office of Training participation in the debriefing of operationally experienced field returnees. The instructional material is being continually improved by the inclusion of current operational data derived from this source. During the past week the liaison officer of the [REDACTED] station was debriefed on the liaison aspects of his assignment. The material derived from this debriefing will be incorporated in a liaison study and in the proposed seminar to be conducted by the Office of Training on liaison with foreign intelligence services and American agencies abroad.

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4. A staff member of the Air Training Branch, Office of Training, returned on 12 March from six days of temporary duty in [REDACTED]. He and other Agency representatives witnessed a demonstration of the [REDACTED] mission and exchanged data with the [REDACTED] on tactics, techniques and equipment associated with covert air operations.

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5. A number of changes will be introduced into the first week's instruction of the Administrative Support Course which starts on 22 March. The purpose of these changes is to have the initial week, which is spent on instruction in tradecraft, reflect the content of the material used in Phase II. The principal changes involve using the same case histories with similar, though much less intense, treatment by seminars.

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6. An educational exhibit area is being established to support in graphic fashion the instruction given in the Basic Intelligence Course (I) on the functions and processes of intelligence. Construction of the exhibit room has been completed. An automatic filmstrip viewer with its component strips and recorded commentary, as well as two of the eight exhibit panels, have now been installed. The two completed panels deal with "Production of a National Intelligence Estimate" and "Maps and Their Uses."

7. The revised form of the Phase I (Orientation) Waiver Test has been printed and is available for use by the Assessment and Evaluation Staff. The waiver test is given at the request of the Clandestine Services Training Committee to aid them in determining whether or not specific individuals possess equivalent experience and should be exempted from the Basic Intelligence Course (CS).

8. An Office of Training regulation has been issued which establishes the policies, programs and procedures for training evaluations. Ultimately, training evaluations will be used in every Office of Training course. At the present time, specialists from the Assessment and Evaluation Staff are working with instructors in the clerical courses, the Resistance Operations Course, and the Reading Improvement Course to implement for the first time in these courses the policies and procedures of the regulation.

9. Management Course A #3 was concluded on Friday, 12 March. Eight guest lecturers, including Mr. Lyman B. Kirkpatrick, addressed the group during this presentation of the course on special aspects of management within the Agency. Most of the seventeen students were from DD/I or DD/A offices.

10. Twelve DD/P Area Division Chiefs and Deputy Chiefs completed the four and one-half hour Human Resources Program on Friday, 12 March.

11. The Specialized Recruitment Branch of the Office of Personnel has been notified by the Office of Training that any Negro candidate, if he measures up to the established requirements, will be acceptable to the Junior Officer Training Program.

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HATHAM BAIRD

cc: DD/P  
DD/I  
AD (Commo)

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